



Date Submitted: \_\_\_\_\_

## One-on-One Services Provider Weekly Contact Report

Instructions: The Weekly Contact Report shall be delivered to the LDSS One-on-One Project Manager at the end of each week that the youth received One-on-One services. This report should include daily status updates on the activities engaged in with the youth, the youth's well-being, and any updates regarding the youth's behavior and continued need for One-on-One services.

<b>Vendor</b>		<b>Person Submitting Report</b>	
<b>Reporting Period Start Date</b>		<b>Reporting Period End Date</b>	
<b>Youth's Name</b>		<b>Youth's DOB</b>	
<b>Youth's CJAMS PID</b>		<b>LDSS</b>	

Day	Total Hours	Staff Assigned	Summary of Activities/Services
Date			
Date			
Date			
Date			
Date			
Date			
Date			

Information about the youth's goals, challenges, activities, and all services:

Submitter Name: \_\_\_\_\_

Submitter Signature: \_\_\_\_\_